

Watford Borough Council

Executive Decision Progress Report

May 2015 – May 2016

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All officer decisions are available on the [Officer Decision Register](#) or on the full [Decision Register](#). Only officer key decisions are shown below. Further information about [forthcoming decisions](#) are available online.

| Decision | Department | Decision maker | Date Key Decision to be taken (as shown on the Notice of Executive Decisions) | Status |
|---|---------------------------------|---|---|---|
| Award contract for provision of CMS technology to support delivery of a new website | Community and Customer Services | Head of Community and Customer Services | 1 July 2015 | Key decision In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified that the decision was to be taken by Head of Community and Customer Services on 1 July. Agreed by Head of Community and Customer Services on 1 July 2015 Not Called-in |
| Croxley Rail Link | Managing Director | Cabinet | July 2015 | Key decision Considered by Cabinet on 13 July 2015 Not called in |
| Sutton, Gade and Church car park variation | Regeneration and Development | Cabinet | July 2015 | Key decision Considered by Cabinet on 13 July 2015 Not called in |

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|---|------------------------------|----------------|---|--|
| Approval of strategy for Watford Business Park | Regeneration and Development | Cabinet | July 2015 | Key decision and Part B This report is covered by Paragraph 3, Schedule 12A, as it included commercially sensitive information. Considered by Cabinet on 13 July 2015 Not called in |
| Financial Outturn for 2014/15 | Director of Finance | Cabinet | July 2015 | Key decision Considered by Cabinet on 13 July 2015 (following consideration by Budget Panel on 7 July) Not called in |
| Watford Health Campus – to approve the revised business plan for the LABV | Managing Director | Cabinet | July 2015 | Key decision Considered by Cabinet on 13 July 2015 Not called in |

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| Approval to extend lease at Ascot Road | Regeneration and Development | Portfolio Holder | August 2015 | <p>Key Decision</p> <p>The Chairman of the Council, in the absence of the Chair of Overview and Scrutiny Committee, agreed that the decision could be dealt with in accordance with Access to Information Procedure Rule 16 of the Constitution, "Special Urgency".</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contained commercially sensitive information.</p> <p>Approved by Portfolio Holder for Regeneration and Development on 29 September 2015</p> <p>Not called in</p> |
| Approval of Economic Development Strategy | Regeneration and Development | Cabinet | July 2015 | <p>Key decision</p> <p>Originally due to be considered by Cabinet on 13 July 2015</p> <p>Considered by Cabinet on 7 September 2015</p> <p>Not called in</p> |
| Approval of Commissioning Framework | Corporate Strategy and Client Services | Cabinet | September 2015 | <p>Key decision</p> <p>Considered by Cabinet on 7 September 2015</p> <p>Not called in</p> |

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| Cemetery Review | Corporate Strategy and Client Services | Cabinet | September 2015 | Key decision Considered by Cabinet on 7 September 2015 Not called in |
| Award of contract to provide the Rough Sleeper Outreach Contract | Community and Customer Services | Head of Community and Customer Services | September 2015 | Key decision and Part B (in part) Some of the documents are covered by Paragraph 3, Schedule 12A, as they contain commercially sensitive information. Agreed by Head of Community and Customer Services on 17 September 2015 Not called in |
| Update on the progress of the Cassiobury Park Heritage Lottery Fund Project and to sign off and approve contract for construction work. | Corporate Strategy and Client Services | Cabinet Mayor | October 2015 | Key decision and Part B (in part) The appendix to the report is covered by Paragraph 3, Schedule 12A, as it contains commercial information relating to tender. This decision was originally due to be taken by Cabinet on 5 October, due to the cancellation of Cabinet the decision was made by the Mayor. Agreed by Mayor on 6 October 2015 Not called in |

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| Addition to Capital Programme – Watford Business Park | Managing Director | Council | October 2015 | Agreed by Council on 14 October 2015 Call-in not applicable |
| Boundary Review Report | Democracy and Governance | Council | October 2015 | Agreed by Council on 14 October 2015 Call-in not applicable |
| Agree response to Government's Local Plan Expert Panel | Regeneration and Development | Portfolio Holder | October 2015 | Non-key decision Agreed by Portfolio Holder on 20 October 2015 Call-in not applicable |
| Council modernising its branding | Corporate Strategy and Client Services | Head of Corporate Strategy and Client Services | October 2015 | Non-key decision Considered by Head of Corporate Strategy and Client Services on 21 October 2015 Call-in not applicable |
| Local Plan Part 2 – additional policy on tall buildings | Regeneration and Development | Cabinet | November 2015 | Non-key decision Considered by Cabinet on 2 November 2015 Not called in |

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| Release of covenant for land at Leggatts Campus | Regeneration and Development | Portfolio Holder | November 2015 | <p>Amended</p> <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>Considered by Portfolio Holder the Regeneration and Property Section Head on 30 November 2015</p> <p>Not called in</p> |
| Disposal of the freehold interest in 73-83 and 83b Tolpits Lane, Watford | Regeneration and Development | Portfolio Holder | November 2015 | <p>Amended</p> <p>Key decision</p> <p>Originally due to be considered by Portfolio Holder in November 2015</p> <p>Considered by the Regeneration and Property Section Head on 26 January 2016</p> <p>Not called in</p> |
| Capita Progress report: to set out the provisional exit plan and approve a procurement exemption | Managing Director | Cabinet | November 2015 | <p>Key decision</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p> |

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| Business Park Development | Regeneration and Development | Cabinet | November 2015 | <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p> |
| 29-35 High Street Poundland-Choice Unit New Lease | Regeneration and Development | Cabinet | November 2015 | <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified that the decision was to be taken by Cabinet in November.</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p> |

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| Draft Revenue and Capital Estimates 2016/2019 and Treasury Management Strategy | Finance | Cabinet / Council | January 2016 | Amended Key decision Considered by Cabinet on 18 January and then Council on 27 January 2016 Call-in not applicable |
| Community Infrastructure Levy Governance Framework | Regeneration and Development | Cabinet | January 2016 | Amended Key decision Considered by Cabinet on 18 January 2016 Not called in |
| Write off National Non-Domestic Rates | Revenues and Benefits | Cabinet | January 2016 | Amended Key decision Considered by Cabinet on 18 January 2016 Not called in |
| Write offs for Housing Benefit overpayments and sundry debtors | Revenues and Benefits | Cabinet | | Amended Non-key decision Considered by Cabinet on 18 January 2016 Not called in |

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| Property Investment Strategy | Regeneration and Development | Cabinet / Council | January 2016 | <p>Amended Key decision Considered by Cabinet on 18 January and then Council on 27 January 2016 Call-in not applicable</p> |
| Joint Venture Housing Company | Regeneration and Development and Community and Customer Services | Cabinet | January 2016 | <p>Amended Key decision Due to be considered by Cabinet on 18 January 2016 Not called in</p> |
| Heritage Buildings in Watford | Regeneration and Development | Cabinet | January 2016 | <p>Amended Key decision and Part B The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information. Considered by Cabinet on 18 January 2016 Not called in</p> |

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| Watford's Monitoring Report | Regeneration and Development | Cabinet | | Amended Non-key decision Considered by Cabinet on 18 January 2016 Not called in |
| Procurement of an electric powered staff pool vehicle – Exemption to contract procedure rules | Regeneration and Development | Cabinet | | Amended Non-key decision Reported to Cabinet on 18 January 2016 Call-in not applicable |
| Progress on the Green Spaces Strategy Action Plan | Corporate Strategy and Client Services | Cabinet | February 2016 | Amended Key decision Considered by Cabinet on 8 February 2016 Not called in |
| Skillmakers – start up loan and board membership | Regeneration and Development | Cabinet | February 2016 | Amended Key decision Considered by Cabinet on 8 February 2016 Not called in |

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| Cemetery Strategy | Corporate Strategy and Client Services | Cabinet | February 2016 | Amended Key decision Considered by Cabinet on 8 February 2016 Not called in |
| Procurement of the e-procurement portal – exemption to contract procedure rules | Democracy and Governance | Cabinet | | New Non-key decision Considered by Cabinet on 8 February 2016 Call-in not applicable |
| Lease of the first floor annexe Town Hall complex to Hertfordshire County Council | Regeneration and Development | Portfolio Holder | February 2016 | Amended Key decision and Part B The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information. Due to be considered by the Portfolio Holder for Regeneration and Development in February 2016. |
| Local Development Scheme | Regeneration and Development | Cabinet / Council | March 2016 | Key decision Due to be considered by Cabinet on 7 March and then Council on 16 March 2016. Call-in will not be applicable |

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| Skyline – Taller building Supplementary Planning Guidance | Regeneration and Development | Cabinet | March 2016 | Key decision Due to be considered by Cabinet on 7 March and then Council on 16 March 2016. |
| Right to Build Register – change to the Executive scheme of delegation | Regeneration and Development | Cabinet | March 2016 | New Key decision Due to be considered by Cabinet on 7 March 2016. |
| Management of Conservation Areas Task Group – Final report | Democracy and Governance | Cabinet | March 2016 | New Key decision Due to be considered by Cabinet on 7 March 2016. It will also be reviewed by Overview and Scrutiny Committee on 3 March 2016. |
| Recyclable Material Consortium Contract | Corporate Strategy and Client Services | Cabinet | March 2016 | New Key decision Due to be considered by Cabinet on 7 March 2016. |

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| Temporary Accommodation Placement Policy | Community and Customer Services | Cabinet | March 2016 | New Key decision Due to be considered by Cabinet on 7 March 2016. |
| Council's vision, priorities, values and Corporate Plan for 2016-2020 | Corporate Strategy and Client Services | Cabinet | March 2016 | New Key decision Due to be considered by Cabinet on 7 March 2016. |
| Renegotiation of bowls club lease | Regeneration and Development | Cabinet | July 2015 | Key decision and Part B (commercially sensitive information) Originally due to be considered by Cabinet on 13 July 2015 Report deferred to a later date. |
| Revenues and Benefits write-offs | Revenues and Benefits | Cabinet | July 2015 | Non-key decision Originally due to be considered by Cabinet on 13 July 2015 Withdrawn |